

Caniff Liberty Academy  
Board of Directors  
Rescheduled Regular Board Meeting  
Minutes

Date: Wednesday, October 9, 2024  
Time: 6:00 pm  
Location: Caniff Liberty Academy  
2650 Caniff St.  
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:01 pm by President Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance:

Present – Mr. Abu-Shanab, President  
Absent (Excused) - Mr. Ali Al-Zaqzuq, Treasurer  
Absent (Excused) – Mr. Imad Hamad, Secretary  
Present – Mr. Qurban Choudhury, Member  
Present – Dr. Elmoataz Ibrahim, Vice President

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN  
Mr. Ehab Hassan, EMAN  
Dr. Larry Cowger, EMAN  
Dr. Randy Speck, EMAN  
Dr. Lorilyn Coggins, EMAN  
Mr. Tom Kozak, Caniff Liberty Academy  
Ms. Antoinette Dorsett, Oakland University Charter Schools Office  
Mr. Brett Luplow – Gardner, Provenzano, Thomas, and Luplow

Approval of Agenda

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the agenda. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Ibrahim, and Choudhury). Motion passed - Agenda approved.

Conflict of Interest Inquiry

There were no conflicts of interest indicated by any board member with respect to the items listed on the agenda.

### Approval of Prior Meeting Minutes

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the minutes of the Regular Meeting held on September 18, 2024, as read. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Ibrahim, and Choudhury). Motion passed - Minutes approved.

### Public Comment Relating to Agenda Items

No public comment was provided.

### Presentations

Dr. Coggins introduced Mr. Brett Luplow of Gardner, Provenzano, Thomas and Luplow who was engaged by the Board to complete the 2024 audit. Mr. Luplow provided a presentation of the annual audit to the Board highlighting the growth in fund balance. He noted that the audit was an unmodified audit with no qualifications. It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim that the audit be approved as presented. The vote was unanimous (3/0) in favor of the motion (Ayes – Abu-Shanab, Ibrahim, and Choudhury). Motion passed – Audit approved.

Mr. Saber introduced the Fall Education Presentation and noted the overall good health of the Academy with respect to growing enrollment, an increasing fund balance and climbing student achievement. Dr. Speck reviewed the current year's programs and goals. Dr. Cowger presented the 2023/2024 MSTEP and NWEA data with comparisons to prior year data and the local competitors.

### Correspondence

No correspondence was received.

### Reports

Mr. Saber welcomed the Board to the October meeting and provided highlights of the written report. Mr. Kozak highlighted recent student activities.

Dr. Coggins summarized the September financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures. She reminded the board that state revenues do not begin for the fiscal year until October and that it is normal for summer expenses to be paid from fund balance.

### Unfinished Business

There was no unfinished business.

### New Business

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim to approve the September financial reports as presented. The vote was unanimous (3/0) in favor of the motion (AYES – Abu-Shanab, Ibrahim, and Choudhury). Motion passed – Monthly financial reports approved.

Authorizer Comments

The October Board Briefs were provided to the Board.

Ms. Dorsett brought comments from Oakland University and reported on the upcoming site visit available in-person board training.

Other Business

No other business came before the Board.

Extended Public Comments

There was no extended public comment.

Closing Items

The November meeting was announced for Wednesday, November 20, 2024.

Mr. Saber extended an invitation to the Board to attend the annual Mission Possible event scheduled for November 5, 2024.

It was moved by Mr. Abu-Shanab and seconded by Dr. Ibrahim that the meeting be adjourned at 7:10 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

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I certify that these minutes were approved [] as read, [ ] as corrected, by the Academy Board at a duly noticed open meeting held on Nov 20, 2024 at which a quorum was present.

By:   
Its: Secretary